

ROMEROCK ASSOCIATION, INC.
Request for Rental of Clubhouse
***All Private Parties Require at least a 10- day Notice**

Name: _____ Lot #: _____

Address: _____ Phone #: _____

City, State, Zip: _____

Date of Party: _____ Day of Week: _____

Purpose of Party: _____ Time: _____ To: _____

Number of People in Attendance: _____

Will you be using the Pool? (Circle one): YES or NO

*Note: Each Active Member of RRA shall be limited to three (3) rentals per calendar year of the Clubhouse and/or the rental pavilion. **Only one (1) rental may occur during the months of June-August.** Clubhouse rentals are available only after all club functions and RRA special-use dates have been scheduled. The Clubhouse is an amenity provided for members' personal use and is not intended or represented as a professional event venue.*

Rental Policies:

1. All rentals must be requested in person by the Active Member.
2. A security **deposit of \$400** is required at the time this request for rental is submitted.
3. It is the property owner's responsibility to ensure that the rental fee of **\$300 per day for Sunday through Thursday** or **\$500 for Friday or Saturday** is paid no later than thirty (30) days prior to the rental date. Failure to do so will be considered a cancellation.
4. Cancellations made less than thirty (30) days prior to the rental date will not receive a refund of the rental fee or deposit.
5. An access code will be issued by the office only after all requirements outlined above have been satisfied and will be activated on the day of the rental.
6. Rentals may be booked up to one (1) year in advance. Rental fees are subject to change annually, and the member shall pay the fee established by the Board for the year in which the rental occurs.
7. If the member becomes delinquent during the membership year in which the rental is scheduled even by one (1) day the rental will be canceled, and the security deposit forfeited.

WE THE UNDERSIGNED, A BONA FIDE PROPERTY OWNER AND ACTIVE MEMBER OF THE ROMEROCK ASSOCIATION, DO HEREBY CERTIFY THAT WE HAVE READ, UNDERSTAND, AND AGREE TO THE RENTAL POLICIES LISTED ABOVE.

Signature of Property Owner: _____ Date: _____

Witness: _____ Date: _____

For Office Use Only:

D&A Paid in Full? ☐ \$200 Deposit Paid ☐ Date: _____ \$300/ \$500 Rental Fee Paid ☐ Date: _____

Received key code: ☐ key code # _____ Additional Cleaning Needed or Damages Reported: Y or N

Date deposit returned _____ No, Reason: _____



STREET ADDRESS: 1875 U.S. HWY. 6, ROAMING SHORES, OH
MAIL ADDRESS: P.O. BOX 8, ROME, OH 44085-0008
WEB ADDRESS: www.roamingshores.org

RRA OFFICE/24 HR. RECORDER: (440) 563-3170
RRA OFFICE/24 HR. FAX: (440) 563-5667
RSV POLICE/24 HR. RECORDER: (440) 563-3135
RSV POLICE/24 HR. DISPATCH: (440) 576-0055

CLUBHOUSE RENTAL AGREEMENT

Terms and Conditions

Clubhouse rentals are for the **Active Member's own use only**. Members may **not rent the facility on behalf of another person, group, or organization**.

The Member **must always be present at the event**. Leaving the premises during the event constitutes a material breach of this Agreement.

There will be no alcoholic beverages served at either a teenage or child's party. Persons under the age of 21 are prohibited from acquiring or possessing alcohol. Members and guests are prohibited from knowingly allowing an underage person to remain on the premises while consuming or in possession of alcohol.

If this is a teenage or child's party, there must be one responsible adult present for each ten (10) guests.

Members will perform the set up and breakdown for their events. **HANGING OR TAPING DECORATIONS ON WALLS OR FIXTURES ARE PROHIBITED.**

Cleanup is the full responsibility of the Members. If the member hires a cleaner, they must stay with the cleaner at all times. The clubhouse may only be cleaned using the cleaning products and tools provided for the members' use. **Outside cleaning products and tools are prohibited.**

Your rental is from 9:00am- 1:00am on the day of rental. However, music is limited to no later than midnight. No exceptions to the 12:00am curfew. One hour will be allowed for cleanup and the clubhouse must be cleared by 1:00 am. Cleanup must be performed immediately following the party.

Liability & Responsibility

*This Agreement is a **legally binding contract**. Violation of these TERMS AND CONDITIONS—including proxy rentals or absence during the event—will result in **permanent and indefinite loss of Clubhouse rental privileges**, in addition to financial liability for damages.

- The \$200 prepaid rental deposit is required to cover minor damage to equipment and buildings and to ensure that cleanup is performed. **The deposit does not limit liability to the member in cases of damage exceeding \$400.00.**
- The Member is **personally and financially responsible** for any and all damage to the Clubhouse, its contents, and surrounding facilities caused by the Member or any guest, regardless of fault.

⚠ ACKNOWLEDGMENT: BY SIGNING THIS AGREEMENT, I ACCEPT FULL PERSONAL RESPONSIBILITY FOR ALL DAMAGES, GUEST CONDUCT, AND COMPLIANCE WITH CLUBHOUSE TERMS AND CONDITIONS. FAILURE TO COMPLY WILL RESULT IN PERMANENT LOSS OF RENTAL PRIVILEGES AND FINANCIAL LIABILITY.

Signature of Property Owner: _____ Date: _____

Witness: _____ Date: _____